



Council in Brief

August 13, 2024

You can view the highlights from the Council and Committee of the Whole meeting on [YouTube](#)
To view the full [Council Meeting Agenda Package](#)

Presentations

Rebecca Murphy, Chief Administrative Officer presented the Certified Municipal Manager Accreditation Certificates to Loyalist Township staff.



Mayor Hegadorn congratulated Jenna Campbell, Director of Corporate Services, Strategy and Innovation, Chris Perry, Assistant Supervisor, Facilities and Anne Kantharajah, Municipal Clerk.

Items for Consideration

Council approved the following items:

The draft of the [Housing Accelerator Fund 2.0](#) Action Plan was approved which includes the commitment to undertake the process to permit four residential units as-of-right through a Zoning By-law Amendment and Official Plan Amendment and supports the submission of an application under Round 2 of the Housing Accelerator Fund. The initiatives included in the proposed plan are aligned strongly with the Township's Strategic Plan, Climate Action Plan, Community Safety and Well-being Plan, and Official Plan.

Council approved the [2024 Temporary Borrowing By-Law](#) which is required to approve temporary borrowing measures. Staff are to forward the completed forms required to the Royal Bank of Canada.

The Province of Ontario released one new measure and updated a policy framework with the release of the provincial budget. These two items affect the property Tax Policy. Under provincial legislation changes to Tax Policy are governed by the upper tier and single tier governments. Council requested that the County of Lennox and Addington pursue the option of implementing a new multi-residential tax subclass.

Latham Pools purchased a 42-acre property in the Taylor Kidd Industrial Park for the purpose of establishing a new manufacturing facility of in-ground residential swimming pools employing 100 long term jobs. The total investment for Latham in developing this property was estimated at \$48.5M. As the upper-tier municipality, the County of Lennox and Addington can also consider participation in the program and if successful, the applicant would also be receiving a grant equivalent to the County portion of the tax increment. Council authorized to execute the Industrial Community Improvement Plan Agreement with the County of Lennox & Addington.

Layer Cake Hall located in Bath, was originally built in 1859, with an addition to the original structure added in the 1980's. The Hall currently houses the Bath branch of the Lennox & Addington County Library. In 2022 an extensive restoration to the original structure was undertaken, for which the Township won an award from the Frontenac Heritage Foundation. Staff recently discovered that the floor joists in the addition to the original hall were badly compromised by moisture and rot. Council authorized a transfer of \$35,000 and a pre-budget approval for 2025 in the amount of \$220,000 both from the Capital Reserve Fund for the structural renovation at Layer Cake Hall addition.

Council approved Barr Homes application to lift Part Lot Control for Lakeside Ponds, Phase 2, Stage 3 Plan of Subdivision situated in Amherstview at the northeast corner of County Road 6 and Amherst Drive. The subject properties are located along Dr. Richard James Crescent.

Council approved the Neil Road Assumption of Road By-law. The travelled section of Neil Road between the County Road 2 intersection and the Loyalist Township and City of Kingston boundary road allowance is a forced road, as it does not follow the original boundary road allowance and the land underneath the road was not owned by the Township, until recently. The land since was surveyed and transferred to the Township for a nominal consideration of \$1.00.

A request was received to purchase 226.51 m² of surplus land in Loyalist Estates Subdivision owned by the municipality. The land fronts onto Country Club Drive, adjacent to only one landowner and was deeded to the municipality as road widening as part of Phase 6 of the subdivision. Council declared the surplus to the municipal need, disposal of the portion of land and authorized the land transfer. Any funds received from the sale of the lands are to be transferred to the Industrial and Business Parks Reserve.

Council authorized a transfer in the amount of \$42,858.26 from the Ferry Berthage Fees Reserve Fund for the direct expenses incurred for the Information Technology Upgrade Project and final architectural design costs for the Ferry Dock Fender Modification Project.

Council authorized an additional \$200,000 from the Capital Reserve Fund for the McKeown Walkway Retaining Wall reconstruction project for the purpose of construction in 2024.

Staff provided an update regarding the Rural Transit Service Pilot Project - Expansion to Bath, Odessa, and Taylor-Kidd Industrial Park indicating that Martin's Bus Service advised staff that they will not be moving ahead with negotiations to deliver this service. Staff contacted two additional service providers within the Ontario Education Collaborative Marketplace (OECM). If a service provider through OECM cannot be retained, staff will pursue other procurement methods. Council provided direction to the representatives of the County of Lennox and Addington Council to request a one month deadline extension to October 1, 2024 from the County of Lennox and Addington and that the 2025 Budget include the use of up to \$400,000 from the Provincial Gas Tax Reserve to fund the pilot project extension in 2025.

Committee of the Whole

Staff provided an overview of the proposed changes of the Procurement Policy and Delegation of Authority for Procurement via a PowerPoint Presentation. The Committee of the Whole approved the proposed amendments to the Procurement Policy and directed staff to bring forward the updated Procurement Policy to the September 10, 2024 Council meeting.

Staff provided an update regarding Transit - Route 10 Frequency Considerations The Committee recommended that the Route 10 service frequency be maintained at a 60 minute service for 2025 and that the service frequency be reviewed again in 2025 for possible addition of a 30 minute service in the 2026 budget dependent on the impact of transit route changes and pilot studies initiated in 2024.

Items approved through the Consent Agenda

Resignation of Melaney Tinkess from the WJ Henderson Recreation Centre Renewal Fundraising Committee

Minutes of the July 9, 2024 meeting of Council and Committee of the Whole

Award of RFP 2024-26 - Consulting Services for Council Composition and Ward Boundary Review

Procurement Activities - Quarterly Report - 1st Quarter 2024

Procurement Activities - Quarterly Report - 2nd Quarter 2024

Supplementary Tax Billing - St. Lawrence Youth Association

Building Activity Report - June 2024

By-law to appoint Erica Smith as a Building Inspector for enforcing the *Building Code Act* within Loyalist Township

Fairfield DWS - MECP 2024/25 Compliance Inspection Report

Appointments

Erica Smith was appointed as a Building Inspector for Loyalist Township.

By-Laws

By-laws approved at this meeting can be located at the following link: 2024 By-laws

Next Council and Committee of the Whole Meetings

Tuesday, September 10, 2024 6:00 p.m.

Tuesday, September 24, 2024 6:00 p.m.

Tuesday, October 8, 2024 6:00 p.m.

Want to share an idea or opinion with Council?

Share your ideas or opinions with Loyalist Township Council by emailing clerk@loyalist.ca

Want more?

The official record of Council is contained in the Council minutes, available on the [CivicWeb Portal](#). Please refer any further questions to the Clerk's Division clerk@loyalist.ca

This document can be made available in other accessible formats and upon request.