

**THE CORPORATION OF LOYALIST TOWNSHIP**  
**BY-LAW 2022-006**  
(Consolidated By-law)

2024-06-25: By-law 2024-70  
2024-05-28: By-law 2024-62  
2024-04-23: By-law 2024-53  
2024-02-27: By-law 2024-32

Being a By-law to Impose Fees or Charges on any Class of Persons for Services or Activities Provided to Them by The Corporation of Loyalist Township

**WHEREAS** the Municipal Act, 2001, S.O. 2001, as amended, c. 25, Part XII, Section 391(1), authorizes a municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided to them by the municipality;

**WHEREAS** the Municipal Act, 2001 S.O. 2001, as amended, c. 25, Part XII, Section 398(2) authorizes the treasurer of a local municipality to add fees and charges imposed by the municipality to the tax roll and to collect them in the same manner as municipal taxes;

**NOW THEREFORE** the Council of the Corporation of Loyalist Township hereby enacts as follows:

1. That the fees outlined on Schedules 'A', 'B', 'C', 'D', 'E', and 'F' attached to this by-law, shall apply to all persons to whom the specified services or activities have been provided and shall be paid in full at the time the service is requested.
2. Payment is received at the time of the transaction for which the fee or charge is imposed, or upon the due date specified in the terms of a contract signed by the Township or an invoice issued by the Township.
3. (a) That any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall bear interest at the rate of 1.25% (15% per annum) after thirty (30) days and each month thereafter until such fee or charge is paid in full.  
  
(b) That Loyalist Township may use a registered collection agency to collect any unpaid fee or charge, including interest charged pursuant to section 2 and the collection agency's fees, as approved by Loyalist Township, shall be added to the unpaid amounts to become the total amount payable to the collection agency.
4. That any unpaid fees or charges may be added to the Tax Roll for any real property in the Township and shall be collected in like manner as municipal taxes.
5. That where this by-law established a fee and charge for a fee that also exists in another by-law that predates the effective date of this by-law, the fee and charge in this by-law shall be the applicable fee and charge and the other by-law is hereby effectively amended.
6. That By-law 2020-081, as amended, and any other by-laws or portions thereof conflicting with this by-law are hereby repealed on the effective date of this by-law.
7. This by-law may be referred to as the "Miscellaneous Fees By-law".
8. This by-law shall come into force and take effect on the date of its passing.

ENACTED AND PASSED THIS 14TH DAY OF FEBRUARY 2022.

Originally signed by the Mayor on February 14, 2022

MAYOR

Originally signed by the Clerk on February 14, 2022

CLERK

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<b>Corporate Services Department - Schedule 'A' Fee Description (Amended by By-law 2024-032)</b>		
<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "A" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
Information Search and record preparation (not through MFIPPA) - Per Hour (first hour free)	\$75.00	\$75.00
Freedom of Information Request (Legislated Rate)		\$5.00
Manually searching a record and/or preparing a record for disclosure, including severing a part of the record (Legislated Rate)		\$7.50 per 15 minutes manual search and preparation time
<b>Vital Statistics</b>		
Death Registration - death within municipality	\$25.00	\$25.00
Death Registration - death outside municipality	\$30.00	\$30.00
Stillbirth Registration	No Charge	No Charge
<b>General Administration</b>		
Requests to commission / witness / certify documents	\$20.00	\$20.00 per document or \$40.00 for multiple documents
Notarization of Documents		\$50.00
<b>Licenses</b>		
Charitable Gaming Lottery License (Legislated Rate)		3% of prizes
<b>Public use of office equipment:</b>		
Photocopier - Per page - Minimum fee is \$2.00 plus HST	\$0.25	\$0.25
Fax Machine - Fee plus .25 per page plus HST	\$5.00	\$5.00
Plotter - Standard "D" sized drawing (6 sq.ft) plus HST (labour billed separately as in Development Agreements)	\$3.00	\$3.00
Plotter - Per Square Foot - plus HST	\$0.50	\$0.50
Plotter printing (labour included) - Standard "D" sized Drawing (6 sq.ft.)	\$15.00	\$15.00
Standard pre-printed map - Standard "D" sized Drawing (6 sq. ft)	\$10.50	\$10.50
Standard pre-printed map - Per Square Foot	\$1.75	\$1.75
Custom map production - Per Hour (Half Hour Minimum Charge)	\$50.00	\$50.00
<b>Rental of Council Chambers</b>		
One full day (During regular office hours if sufficient parking available)	\$200.00	\$200.00
One-half day (During regular office hours if sufficient parking available)	\$100.00	\$100.00
<b>Provincial Offences</b>		
By-law 2015-042 - Safe Properties By-law: failure to comply with an order of non-compliance - Penalty provisions for offences indicated in section 4.4 of By-law	\$300.00	\$300.00
<b>Marriage Fees (Amended by By-law 2024-62)</b>	<b>2024</b>	<b>2025</b>
Marriage Licence	\$140	\$140
Civil Ceremony – Council Chambers	\$300	\$300
Civil Ceremony – Babcock Mills	\$300 plus park rental	\$300 plus park rental
Witness Fee, per witness	\$25	\$25

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**Financial Services - Schedule 'B' Fee Description**

<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "B" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
Tax certificate	\$60.00	\$60.00
Water and Sewer Certificate	\$30.00	\$30.00
Tax Administration Charge - Ownership Change/New Account	\$30.00	\$30.00
Additional Charges Added to Tax Roll	\$20.00	\$20.00
Duplicate copy of tax and utility bills	\$12.00	\$12.00
Tax account history	\$12.00	\$12.00
Utility account history	\$12.00	\$12.00
Note: In the event the request for a duplicate copy of tax or utility bills or for tax or utility account histories is not made in person: Upon request, payment of Finance Department fees related to information provided on tax or water accounts may be made by addition of the fee to the account. Such addition to the account will be subject to applicable penalties and interest until paid.		
Utility administration charge - change of occupancy	\$30.00	\$30.00
Information relating to the servicing status of a lot	\$25.00	\$25.00
Refund of recreation related program fee	\$10.00	\$10.00
Returned cheque fee	\$35.00	\$35.00
Copy of Approved Budget including Budget Highlights (Electronic version is available on Township website - free of charge)	\$10.00	\$10.00
Copy of audited Financial Statements (per Municipal Act, 2001 s. 295 1a) ii) - Electronic version also available on the Township website	No Charge	No Charge
Paper copy of property owner information from Municipal Connect	\$5.00	\$5.00
Administrative Charges (Agreements and other recoveries - percentage of direct costs incurred. Billings based on established fees will not be subject to this administrative charge)	10%	10%
Information Search and record preparation (not through MFIPPA) - Per Hour (first hour free)	\$75.00	\$75.00

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**Public Works, Transit, Solid Waste and Ferry - Schedule 'C' Fee Description (Amended by By-law 2024-032)**

<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "C" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
Information Search and record preparation (not through MFIPPA) - Per hour charge with first hour free	\$75.00	\$75.00
Public Works Staff Labour Rates - Per hour charge (for invoicing purposes)	\$55.00	\$55.00
Public Works Supervisor Staff Labour Rates - Per hour charge (for invoicing purposes)	\$65.00	\$65.00
Utilities Staff Labour Rates - Per hour charge (for invoicing purposes)	\$55.00	\$55.00
Utilities Supervisor Staff Labour Rates - Per hour charge (for invoicing purposes)	\$65.00	\$65.00
Vehicle Rates - Pick Up Truck (1/2 ton) - Per hour charge (for invoicing purposes)	\$40.00	\$40.00
Vehicle Rates - Dump Truck - Single Axle - Per hour charge c/w operator (for invoicing purposes)	\$95.00	\$95.00
Vehicle Rates - Dump Truck - Double Axle - Per hour charge c/w operator (for invoicing purposes)	\$110.00	\$110.00
Vehicle Rates - Loader - Per hour charge c/w operator (for invoicing purposes)	\$145.00	\$145.00
Vehicle Rates - Backhoe - Per hour charge c/w operator (for invoicing purposes)	\$125.00	\$125.00
Vehicle Rates - Sweeper - Per hour charge c/w operator (for invoicing purposes)	\$150.00	\$150.00
<b>Transit</b>		
The following categories will apply to Kingston Transit Fares - Child Ages 14 and under ride for free - Youth Ages 15-24 - Adult Ages 25-64 - Senior Ages 65+		
Transit Fares - Cash - Adult	\$3.25	\$3.25
Transit Fares - Cash - Youth/Senior	\$3.25	\$3.25
Transit Fares - Cash - CNIB Cardholder	\$0.10	\$0.10
<b>Multi-Ride</b>		
6 Ride Card - Adult	\$16.50	\$16.50
6 Ride Card - Youth/Senior	\$13.50	\$13.50
<b>Passes</b>		
Commuter - 5 Consecutive weekdays	\$22.25	\$22.25
Weekly - 7 Consecutive Days - Adult	\$29.25	\$29.25
Weekly - 7 Consecutive Days - Youth/Senior	\$21.00	\$21.00
Monthly Commuter	\$68.75	\$68.75
Monthly Pass - Adult	\$80.00	\$80.00
Monthly Pass - Youth/Senior	\$59.50	\$59.50
Affordable Transit Pass - Adult	\$40.00	\$40.00

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "C"</b>	<b>2022</b>	<b>2024</b>
<b>Passes Cont'd</b>		
Affordable Transit Pass - Youth/Senior	\$29.75	\$29.75
Day Pass Single	\$8.25	\$8.25
Conference and Event Pass	\$8.75	\$8.75
Annual Pass - CNIB Holder	\$25.00	\$25.00
Smart Cards - reloadable	\$3.00 Initial & Replacement	\$3.00 Initial & Replacement
<b>Waste Management - By-law 2015-063</b>		
Household garbage (Pay as you Throw) - Per Bag Tag	\$2.50	\$3.00 (effective July 1, 2024)
Blue and Grey Recycling Replacement Bins (cost per bin) - First Blue and Grey Bins are free of charge	\$8.00	\$8.00
Composters	\$37.00	\$37.00
<b>Rates for Disposal of Material at Township Landfill Sites</b>		
All waste in a garbage container - 1 PAYT Bag Tag per container	\$2.50	\$2.50
Oversized Garbage Container - 2 PAYT Bag Tags per container	\$5.00	\$5.00
<b>Weighed Material</b>		
All waste (except tires) - Per metric tonne *Minimum charge \$15.00	\$125.00	\$125.00
Small vehicle tires (up to 40 cm {16"} rim diameter) - Per tire	\$3.00	\$3.00
Truck and Equipment tires (over 40 cm [16"] rim diameter) - Per tire	\$6.00	\$6.00
Treated sewage sludge [Township facilities only] - Per metric tonne	\$20.00	\$20.00
<b>Amherst Island Waste Disposal Site</b>		
In the event the scales are not operating or scales are not available the following fees will apply:		
Passenger Car Trunk - Per Load	\$7.50	\$7.50
Loose Garbage - Equivalent to a Garbage Container - Accepted at the discretion of the site operator - 1 PAYT Bag Tag	\$2.50	\$2.50
Other loose garbage e.g. roll of carpet etc. - 2 PAYT Bag Tags	\$5.00	\$5.00
Half-Ton truck or van - Per Load	\$35.00	\$35.00
Compacted Waste - Per Metric Tonne	\$44.00	\$44.00
White Goods (e.g. appliances) - Per item	\$20.00	\$20.00
Large items including furnaces, water heaters, water tanks, empty fuel tanks, large TV's, sofas, beds, box springs, mattresses, arm chairs, large gas barbeques - Per each item	\$10.00	\$10.00
<b>Note:</b> There is no minimum fee charged for residents using a qualifying Free Large Item Disposal Opportunity (FLIDO)		
Scrap Metal - Per Half Ton Truck Load	\$20.00	\$20.00
Scrap Metal - Per Load - Dump Truck - Single Axle	\$125.00	\$125.00
Scrap Metal - Per Load - Dump Truck - Double Axle	\$250.00	\$250.00
<b>Note:</b> Scrap Metal includes old metal fencing [all fence posts must be removed and fencing must be either cut into 1.22 meter (4 feet) pieces and bundled and tied or rolled compactly and tied]		
<b>Amherst Island Ferry Rates</b>		
Bulk Tickets – 25 ticket package	\$100.00	\$100.00

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "C"</b>	<b>2022</b>	<b>2024</b>
<b>Note: One Ticket</b> entitles a driver to one round trip passage for a Car, Truck (under 1 ton), Van, Farm Tractor or Small School Bus. <b>Two Tickets</b> entitle a driver to one round trip passage for RV or car with trailer, large vehicles requiring up to two vehicle spaces, large school bus. <b>Three Tickets</b> entitle a driver to one round trip passage for Large vehicles and trailers requiring more than two vehicle spaces.		
Individual Rate Tickets - Car, truck (under 1 ton, Van, Farm Tractor or Small School Bus - One Round Trip Passage	\$10.00	\$10.00
Individual Rate Tickets - RV or car with trailer, large vehicles requiring up to two vehicle spaces, large school bus - One Round Trip Passage	\$20.00	\$20.00
Individual Rate Tickets - Large vehicles and trailers or equipment requiring more than two vehicle spaces (\$10.00 Fee per space used)- One Round Trip Passage	\$10.00 Per Space Used	\$10.00 Per Space Used
Individual Rate Tickets - Motorcycle - One Round Trip Passage	\$2.00	\$2.00
Individual Rate Tickets - Bicycle - One Round Trip Passage	\$1.50	\$1.50
An administration charge (for costs incurred to prepare an invoice) will be added to the fare for any motorist with insufficient funds to pay fare.	\$50.00	\$50.00
Charge for failure to follow COVID fare collection procedure	\$50.00	\$50.00
Charge for refusing to pay required fare	\$50.00	\$50.00
<b>Fees Related to Highways Under Loyalist Township Jurisdiction</b>		
<b>Encroachment By-law - By-law 2002-43</b>		
Encroachment Permit - Application Fee	\$200.00	\$200.00
Encroachment Permit - Application Fee for Private Utility (e.g. waterline to a well)	\$50.00	\$50.00
Encroachment Permit - Annual Fee - Payable in Advance for Term of Encroachment	\$25.00	\$25.00
Encroachment Permit - Annual Fee for Private Utility (e.g. waterline to a well) - Payable in Advance for Term of Encroachment	\$1.00	\$1.00
<b>Excavation By-law 2012-10</b>		
Excavation Permit - plus actual inspection costs	\$200.00	\$200.00
<b>Entrance Permit - By-law 98-77</b>		
Entrance Permit - Per 6 metre culvert	\$1,800.00	\$1,800.00
Entrance Permit - In excess of 6 metres additional charge per metre	\$150.00	\$150.00
Driveway Entrance Permit	\$100.00	\$100.00
Inspection Fee	\$50.00	\$50.00
<b>Damage Deposit - By-Law 98-77</b>		
Refundable Deposit	\$2,500.00	\$2,500.00
<b>Fill Permit - By-law 2003-22</b>		
Fill/Alteration of grade on property (Overall maximum fee of \$1,000)	\$300 plus \$250 per hectare or part hectare	\$300 plus \$250 per hectare or part hectare
Renewal (Overall maximum fee of \$1000)	\$300 plus \$250 per hectare or part hectare	\$300 plus \$250 per hectare or part hectare
<b>Fees Related to Septage Receiving Station</b>		
Disposal of Hauled Septage - Tipping Fee Per Cubic Metre (Requires written permission from Utilities Manager)	\$20.00	\$20.00
Compensation Rates - Road Widening - Compensation to a property owner for land required for road allowance widening shall be paid in accordance to the current rates stipulated by the County of Lennox and Addington By-law for Land Acquisition, Compensation and Road Allowance Fence Procedures		

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<b>Planning and Building - Schedule 'D' Fee Description</b>		
<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "D" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
<b>Planning Division - By-Law 2016-03</b>		
Information Search and record preparation (not through MFIPPA) - Per Hour (first hour free)	\$75.00	\$75.00
Subdivision Compliance letters (By-law 2005-110 as amended by By-laws 2007-94 and 2008-13)	\$100.00	\$100.00
Copies of Zoning By-law - Plus HST	\$25.00	\$25.00
Copies of Official Plan - Plus HST	\$25.00	\$25.00
<b>Application to Committee of Adjustment</b>		
Minor Variance + Engineering Review	\$1,200.00	\$1,200.00
Consent + Engineering Review	\$1,200.00	\$1,200.00
Power of Sale Application under Section 50 (18) of the Planning Act	\$600.00	\$600.00
Validation Application under Section 57(1) of the Planning Act	\$600.00	\$600.00
<b>Application for Zoning By-law Amendment (Sections 34, 36 and 39 of the Planning Act, R.S.O. 1990, as amended)</b>		
Zoning Application to fulfill condition of severance	\$800.00	\$800.00
<b>All other applications</b>		
For Application	\$1,300.00	\$1,300.00
For Document Preparation	\$1,000.00	\$1,000.00
For Engineering Review	\$200.00	\$200.00
Lift Holding Provision	\$900.00	\$900.00
<b>Application for Draft Plan Approval for Plan of Subdivision, Condominium or Conversion of rental property to condominium, co-operative or any other use for a purpose other than rental residential property</b>		
Subdivision, condominium or conversion of 10 lots/units or less	\$2,500 plus \$5,000 deposit	\$2,500 plus \$5,000 deposit
Subdivision, condominium or conversion of 11 lots/units or more	\$3,500 plus \$5,000 deposit	\$3,500 plus \$5,000 deposit
Amend draft plan conditions of subdivision or condominium	\$500.00	\$500.00
Preparation of Subdivision Agreement	\$1,000.00	\$1,000.00
Request to Amend Subdivision or Condominium Agreement	\$750.00	\$750.00
<b>Application to Amend Official Plan</b>		

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "D" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
For Application	\$1,400.00	\$1,400.00
For Document Preparation	\$1,300.00	\$1,300.00
For Engineering Review	\$200.00	\$200.00
<b>Application for Site Plan Control Approval</b>		
Minor Site Plan - Residential development less than 40 multi-family units or commercial/industrial development less than 370 sq. m. (4,000 sq. ft.)	\$1,700 plus \$1,500 deposit	\$1,700 plus \$1,500 deposit
Medium Site Plan - Residential development is between 41 & 75 multi-family units or commercial/industrial development between 371 sq. m. (4,000 sq. ft.) and 930 sq. m. (10,000 sq. ft.)	\$2,300 plus \$1,500 deposit	\$2,300 plus \$1,500 deposit
Major Site Plan - Residential development is above 75 multi-family units or commercial/industrial development above 930 sq. m. (10,000 sq. ft.)	\$2,800 plus \$1,500 deposit	\$2,800 plus \$1,500 deposit
Environmental Site Plan - Properties within an area, or adjacent to areas designated as Environmental Protection or classified as Environmental Sensitive in the Township Official Plan and designated for site plan control under Section 9 of Township By-law 2015-048.	\$500 plus \$200 Engineering Fee, plus legal/admin costs to prepare and register agreement	\$500 plus \$200 Engineering Fee, plus legal/admin costs to prepare and register agreement
Application for Lifting Part-Lot Control	\$900.00	\$900.00
The tariff of fees prescribed above shall not include the processing of objections to Amendments or appeals of Committee of Adjustment decisions; the attendance of the municipality before any Administrative Tribunals or any public meetings other than those formally required by the Planning Act; the legal cost of the preparation of Subdivision Agreements; the review of a proposal by a consultant retained by the municipality; or any other matters directly associated with processing a planning application which are not noted above.		
The municipality may require additional deposits before proceeding with any matters detailed above, such deposits to cover all anticipated costs related to the application. Ontario Municipal Board Hearing deposits towards legal expenses will be paid when a party lodges an appeal other than the applicant/owner or the Township and the deposit be made according to the following schedule:		
Minor Variance or Consent	\$5,000.00	\$5,000.00
Application under Section 34, 36 and 39 of the Planning Act	\$7,000.00	\$7,000.00
Application for Official Plan Amendment	\$7,000.00	\$7,000.00
Application for Subdivision	\$7,000.00	\$7,000.00
<b>Building Division</b>		
Information Search and record preparation (not through MFIPPA) - Per Hour (first hour free)	\$75.00	\$75.00

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "D" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
Building and Zoning compliance letters (By-law 2005-110 as amended by By-laws 2007-94 and 2008-13)	\$100.00	\$100.00
<b>Renewable Energy Projects</b>		
Review of Background Studies and the completion of Municipal Consultation Form (Fees to be paid at time of application)		
Projects greater than 12 KW and up to and including 500 KW	\$150.00	\$150.00
Projects greater than 500 KW and up to and including 1 MW	\$1,000.00	\$1,000.00
Projects greater than 1 MW - Plus \$100 per MW over 10	\$5,000.00	\$5,000.00
Where the Township requires peer review of any study that accompanies a municipal consultation form and circulation under Section 16 of Ontario Regulation 359/09, the proponent shall reimburse to the Township the consultant's actual invoiced expenses to review the study and provide comments to the municipality.		
Request for Municipal support resolution for Feed-In-Tariff (FIT) projects 10 to 500 KW NOTE: This fee is the cost of processing this request and places Council under no obligation to approve this request	\$200.00	\$200.00
Request for Municipal support resolution for Large Renewable Procurement NOTE: This fee is the cost of processing this request and places Council under no obligation to approve this request	\$750.00	\$750.00
<b>Renewable Energy Projects - Feed-in Tariff Program (FIT)</b>		
Planner's Opinion Review	\$75.00	\$75.00

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**Emergency Services - Schedule 'E' Fee Description (Amended by By-law 2024-32)**

<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "E" (HST if applicable, included unless otherwise noted)</b>	<b>2022</b>	<b>2024</b>
<b>Fees for Special Activities by the Fire Department</b>		
Written request for file search	\$75.00	\$75.00
Request for Inspection plus Written Report - Residential solid fuel burning appliances	\$75.00	\$75.00
Request for Inspection plus Written Report - Group Homes	\$100.00	\$100.00
Request for Inspection plus Written Report - Special Care Facilities	\$150.00	\$150.00
Supra Lock Box - supplied by Fire Department - Installed by owner	\$140.00	\$140.00
Filling Air Cylinders - Per cylinder	\$14.00	\$14.00
Training Centre fees - Per Fire Fighter per day, Minimum of 12 Fire Fighters	\$110.00	\$110.00
Emergency response(s) to accidents on Provincial, County or Township Highways for the first hour or any part thereof	\$509.89	\$509.89
Emergency response(s) to accidents on Provincial, County or Township Highways for each additional half hour or any part thereof	\$254.95	\$254.95
Fees to administer Open Air Burning Bylaw 2021-070	\$150.00	\$150.00
Person(s) setting fires for the purpose of burning grass, brush, rubbish or other such material, or burning in barrels or drums may be charged when required to respond and extinguish such fires - Per Hour, Per Vehicle - Plus current hourly wage of firefighters	\$509.89	\$509.89
Burn Permit Fee	\$0.00	\$25.00
Response(s) to excessive false alarms due to faulty or malfunctioning fire equipment	\$300.00	\$300.00
Inspection of commercial/industrial properties, nursing homes/retirement homes, apartment complexes - Per Hour	\$60.00	\$60.00
Fire Safety Log Book	\$54.00	\$54.00
<b>Discharge of Fire Works</b>		
Discharging family fireworks contrary to the by-law	\$75.00	\$75.00
Discharging family fireworks when a burning ban in effect	\$75.00	\$75.00
Discharging display fireworks contrary to the by-law	\$200.00	\$200.00
Discharging display fireworks contrary to the display permit	\$200.00	\$200.00
<b>Fire Station Facilities - Rental Rates</b>		
Amherstview, Bath & Amherst Island Fire Station functions (per day)	\$238.77	\$238.77
Meeting (per hour to a maximum of 3 hours)	\$23.05	\$23.05
Firefighter on Standby, if required (per hour)	\$35.00	\$35.00
Clean up	\$96.05	\$96.05
Refundable Deposit (no HST)	\$100.00	\$100.00

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<b>Recreation Services - Schedule 'F' Fee Description (Amended by By-law 2024-53)</b>		
<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "F" (HST if applicable, included unless otherwise noted) Rates effective May 1st annually</b>	<b>2024</b>	<b>2025</b>
<b>Aquatic Fees</b>		
<b>Individual Ticket</b>		
Child/Youth	\$3.30	\$3.47
Adult	\$5.50	\$5.78
Senior	\$3.85	\$4.04
Parent & Tot (each)	\$3.30	\$3.47
Family/Group	\$14.08	\$14.78
Twoonie Swim	\$2.00	\$2.00
<b>10 Ticket Pass</b>		
Child/Youth	\$29.70	\$31.19
Adult	\$49.50	\$51.98
Senior	\$34.65	\$36.38
<b>Arena Fees</b>		
<b>Individual Ticket</b>		
Child/Youth	\$3.30	\$3.47
Adult	\$5.50	\$5.78
Senior	\$3.85	\$4.04
Parent & Tot (each)	\$3.30	\$3.47
Family/Group	\$14.08	\$14.78
Twoonie Skate	\$2.00	\$2.00
<b>10 Ticket Pass</b>		
Child/Youth	\$29.70	\$31.19
Adult	\$49.50	\$51.98
Senior	\$34.65	\$36.38
<b>Shinny Hockey – Individual Tickets</b>		
Child/Youth	\$4.40	\$4.62
Adult	\$7.43	\$7.80
Senior	\$5.50	\$5.78
<b>Shinny Hockey – Senior Membership</b>		
Per Season	\$330.00	\$346.50
<b>Fitness</b>		
<b>Drop In</b>		
Adult	\$9.08	\$9.53
<b>10 Ticket Pass</b>		
Adult	\$81.68	\$85.76
<b>Membership-monthly</b>		
Adult	\$47.67	\$50.06

1. Loyalist Township may cancel recreation and leisure programs with or without notice. Fees will not be reduced and or rebated due to cancellations.
2. The fees set for Recreation & Leisure registered programs, including aquatics, are based on the actual cost to provide them to the community and therefore fluctuate on an ongoing basis. This includes such programs as sports, fitness, aquatics and recreation programs, special courses, leadership training, lessons, workshops, partnership programs and initiatives, and special events. Fees for these programs will be as outlined in marketing including but not limited to the Loyalist Township website.
3. A 20% non-resident fee applies to all registered programs for all registered participants who do not reside in or pay property taxes to Loyalist Township. Proof of residency may be required at registration.

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4. Recreation Programming Categories:  
**Children under 3 are free**  
**Child/Youth:** 3 to 17 years of age  
**Adult:** 18 to 54 years of age  
**Senior:** 55+ years of age  
**Parent & Tot:** 1 adult and 1 child  
**Family:** 2 adults and 2 children

<b>Recreation Services - Schedule 'F' Fee Description (Amended by By-law 2024-53)</b>		
<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "F" (HST if applicable, included unless otherwise noted) Rates effective May 1st annually</b>	<b>2024</b>	<b>2025</b>
All rates are per hour unless otherwise noted. All rentals will be charged a capital improvement fee in addition to the rental fee and that the Capital Improvement Fees be allocated to a Recreation Facility Capital Improvement Reserve.		
<b>W.J. HENDERSON RECREATION CENTRE, 322 AMHERST DRIVE, AMHERSTVIEW</b>		
<b>Arena, Floor</b>		
Commercial	\$86.16	\$89.61
Non-resident	\$82.72	\$86.02
Resident	\$68.93	\$71.69
Non-profit	\$51.70	\$53.77
Child/Youth – Non-Resident	\$62.04	\$64.52
Child/Youth – Resident	\$51.70	\$53.77
Township School	\$51.70	\$53.77
Last Minute Rental	\$37.91	\$39.43
Flat Rate/day (8 hours+) – Resident	\$551.44	\$573.50
Flat Rate/day (8 hours+) – Non-profit, Child/Youth, School	\$413.58	\$430.13
Capital Improvement Fee	5%	6%
<b>Arena, Ice Prime Time</b>		
<b>Monday to Friday 4:00pm to 11:00pm, Saturday, Sunday</b>		
Commercial	\$314.37	\$323.80
Non-resident	\$301.79	\$310.85
Resident	\$251.49	\$259.04
Non-profit	\$188.62	\$194.28
Child/Youth – Non-Resident	\$226.34	\$279.76
Child/Youth – Resident	\$188.62	\$194.28
Township School	\$188.62	\$194.28
Last Minute Rental	\$138.32	\$142.47
Capital Improvement Fee	5%	6%
<b>Arena, Ice Non-Prime Time</b>		
<b>Monday to Friday 6:00am to 4:00pm</b>		
Commercial	\$225.83	\$232.61
Resident	\$180.66	\$186.08
Non-profit	\$135.50	\$139.56
Child/Youth	\$135.50	\$139.56
Township School	Per agreement	Per agreement
Early Morning (Mon-Fri before 8am)	\$117.43	\$120.95
Last Minute Rental	\$99.37	\$102.35
Capital Improvement Fee	5%	6%
<b>Library Meeting Room</b>		

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Commercial Full Day	\$257.00	\$267.28
Non-Resident Full Day	\$246.72	\$256.58
Resident Full Day	\$205.60	\$213.82
Non-Profit, Child/Youth Full Day	\$154.20	\$160.37
Commercial up to 4 hours	\$135.64	\$141.06
Non-Resident up to 4 hours	\$130.21	\$135.42
Resident up to 4 hours	\$108.51	\$112.85
Non-Profit, Child/Youth up to 4 hours	\$81.38	\$84.64
Commercial Hourly	\$35.69	\$37.12
Non-Resident hourly	\$34.27	\$35.64
Resident hourly	\$28.56	\$29.70
Non-profit, Child/Youth hourly	\$21.42	\$22.27
Minor Executives (1 weekday evening meeting/month)	\$0.00	\$0.00
Capital Improvement Fee	5%	6%
<b>Multi-purpose Room – A or B</b>		
Commercial Full Day	\$305.10	\$317.30
Non-Resident Full Day	\$292.90	\$304.61
Resident Full Day	\$244.08	\$253.84
Non-Profit, Child/Youth Full Day	\$183.06	\$190.38
Commercial up to 4 hours	\$161.03	\$167.47
Non-Resident up to 4 hours	\$154.58	\$160.77
Resident up to 4 hours	\$128.82	\$133.97
Non-Profit, Child/Youth up to 4 hours	\$96.62	\$100.48
Commercial Hourly	\$42.38	\$44.07
Non-Resident hourly	\$40.68	\$42.31
Resident hourly	\$33.90	\$35.26
Non-profit, Child/Youth hourly	\$25.43	\$26.44
Capital Improvement Fee	5%	6%
<b>Multi-purpose Room FULL</b>		
Commercial Full Day	\$579.69	\$602.88
Non-Resident Full Day	\$556.50	\$578.76
Resident Full Day	\$463.75	\$482.30
Non-Profit, Child/Youth Full Day	\$347.81	\$361.73
Commercial up to 4 hours	\$305.95	\$318.19
Non-Resident up to 4 hours	\$293.71	\$305.46
Resident up to 4 hours	\$244.76	\$254.55
Non-Profit, Child/Youth up to 4 hours	\$183.57	\$190.91
Commercial Hourly	\$80.51	\$83.73
Non-Resident hourly	\$77.29	\$80.38
Resident hourly	\$64.41	\$66.99
Non-profit, Child/Youth hourly	\$48.31	\$50.24
Capital Improvement Fee	5%	6%
<b>Parking Lot (upper) Area to be defined by the Township</b>		
Commercial Full Day	\$80.51	\$83.73

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "F" (HST if applicable, included unless otherwise noted) Rates effective May 1st annually</b>	<b>2024</b>	<b>2025</b>
Non-Resident Full Day	\$77.29	\$80.38
Resident Full Day	\$64.41	\$66.99
Non-Profit Full Day	\$48.31	\$50.24
Capital Improvement Fee	5%	6%
<b>AMHERSTVIEW COMMUNITY HALL, 177 UPPER PARK ROAD, AMHERSTVIEW</b>		
Commercial - Banquet (Fri 7pm-Sun 1pm)	\$1,048.08	\$1,090.00
Non-Resident – Banquet (Fri 7pm-Sun 1pm)	\$1,006.15	\$1,046.40
Resident - Banquet (Fri 7pm-Sun 1pm)	\$838.46	\$872.00
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	\$628.85	\$654.00
Commercial – Full Day	\$668.96	\$685.25
Non-Resident – Full Day	\$642.20	\$667.89
Resident – Full Day	\$535.17	\$556.57
Non-Profit – Full Day	\$401.38	\$417.43
Commercial – Up to 8 hours	\$334.48	\$347.86
Non-Resident – Up to 8 hours	\$321.10	\$333.94
Resident – Up to 8 hours	\$267.58	\$278.29
Non-Profit – Up to 8 hours	\$200.69	\$208.72
Commercial – Up to 4 hours	\$188.15	\$195.67
Non-Resident – Up to 4 hours	\$180.62	\$187.84
Resident – Up to 4 hours	\$150.52	\$156.54
Non-Profit – Up to 4 hours	\$112.89	\$117.40
Commercial – hourly	\$52.26	\$54.35
Non-Resident – hourly	\$50.17	\$52.18
Resident – hourly	\$41.81	\$43.48
Non-Profit – hourly	\$31.36	\$32.61
Capital Improvement Fee	5%	6%
Refundable Deposit	\$300.00	\$350.00
<b>AMHERT ISLAND PUBLIC SCHOOL</b>		
<b>GYM, GENERAL PURPOSE ROOM, KITCHEN (HST if applicable, included unless otherwise noted) (Amended by 2024-70)</b>		
Resident - Banquet (Fri 7pm-Sun 1pm)	\$476.20	\$495.25
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	\$357.15	\$371.44
Resident – Full Day	\$303.95	\$316.11
Non-Profit – Full Day	\$227.96	\$237.08
Resident – Up to 8 hours	\$151.97	\$158.05
Non-Profit – Up to 8 hours	\$113.98	\$118.54
Resident – Up to 4 hours	\$85.49	\$88.91
Non-Profit – Up to 4 hours	\$64.12	\$66.68
Resident – hourly	\$23.75	\$24.70
Non-Profit – hourly	\$17.81	\$18.52
Refundable Deposit	\$300.00	\$350.00
<b>AMHERST ISLAND PUBLIC SCHOOL GYM</b>		
Resident - Banquet (Fri 7pm-Sun 1pm)	\$287.63	\$299.13
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	\$215.72	\$224.35
Resident – Full Day	\$183.58	\$190.93

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<b>Recreation Services - Schedule 'F' Fee Description (Amended by By-law 2024-53)</b>		
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Non-Profit – Full Day	\$137.69	\$143.20
Resident – Up to 8 hours	\$91.79	\$95.46
Non-Profit – Up to 8 hours	\$68.84	\$71.60
Resident – Up to 4 hours	\$51.63	\$53.70
Non-Profit – Up to 4 hours	\$38.73	\$40.27
Resident – hourly	\$14.34	\$14.92
Non-Profit – hourly	\$10.76	\$11.19
Refundable Deposit	\$300.00	\$350.00
<b>AMHERST ISLAND PUBLIC SCHOOL GENERAL PURPOSE ROOM</b>		
Resident - Banquet (Fri 7pm-Sun 1pm)	\$149.87	\$155.86
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	\$112.40	\$116.90
Resident – Full Day	\$95.66	\$99.48
Non-Profit – Full Day	\$71.74	\$74.61
Resident – Up to 8 hours	\$47.83	\$49.74
Non-Profit – Up to 8 hours	\$35.87	\$37.31
Resident – Up to 4 hours	\$26.90	\$27.98
Non-Profit – Up to 4 hours	\$20.18	\$20.99
Resident – hourly	\$7.47	\$7.77
Non-Profit – hourly	\$5.61	\$5.83
Refundable Deposit	\$300.00	\$350.00
<b>AMHERST ISLAND PUBLIC SCHOOL GENERAL PURPOSE ROOM &amp; KITCHEN</b>		
Resident - Banquet (Fri 7pm-Sun 1pm)	\$188.57	\$196.12
Non-Profit – Banquet (Friday 7pm-Sun 1pm)	\$141.43	\$147.09
Resident – Full Day	\$120.36	\$125.18
Non-Profit – Full Day	\$90.27	\$93.88
Resident – Up to 8 hours	\$60.18	\$62.59
Non-Profit – Up to 8 hours	\$45.14	\$46.94
Resident – Up to 4 hours	\$33.85	\$35.21
Non-Profit – Up to 4 hours	\$25.39	\$26.41
Resident – hourly	\$9.40	\$9.78
Non-Profit – hourly	\$7.05	\$7.34
Refundable Deposit	\$300.00	\$350.00
<b>SOFTBALL FIELDS</b>		
<b>Willie Pratt A, Willie Pratt B (Unlit – until 8pm)</b>		
Commercial	\$24.87	\$25.87
Non-resident	\$23.88	\$24.83
Resident	\$19.90	\$20.70
Non-profit	\$14.92	\$15.52
Child/Youth – Non-Resident	\$17.91	\$18.63
Child/Youth - Resident	\$10.47	\$10.89
Township School	Per agreement	Per agreement
Capital Improvement Fee	5%	6%
<b>Willie Pratt A, Willie Pratt B (Lit – as of 8pm)</b>		
Commercial	\$43.42	\$43.42
Non-resident	\$34.74	\$34.74

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<b>Loyalist Township Fees and Charges By-law 2022-006 Schedule "F" (HST if applicable, included unless otherwise noted) Rates effective May 1st annually</b>	<b>2024</b>	<b>2025</b>
Resident	\$34.74	\$34.74
Non-profit	\$26.05	\$26.05
Child/Youth – Non-Resident	\$31.26	\$31.26
Child/Youth - Resident	\$20.14	\$20.94
Township School	\$26.05	\$26.05
Capital Improvement Fee	5%	6%
<b>Kilminster Park, J Earl Burt Memorial Park (Unlit – until 8pm)</b>		
Commercial	\$19.24	\$20.01
Non-resident	\$18.47	\$19.21
Resident	\$15.39	\$16.01
Non-profit	\$11.54	\$12.00
Child/Youth – Non-Resident	\$13.85	\$14.41
Child/Youth - Resident	\$7.49	\$7.79
Township School	Per agreement	Per agreement
Capital Improvement Fee	5%	6%
<b>Kilminster Park, J Earl Burt Memorial Park (Lit – as of 8pm)</b>		
Commercial	\$41.20	\$41.20
Non-Resident	\$32.96	\$32.96
Resident	\$32.96	\$32.96
Non-profit	\$24.72	\$24.72
Child/Youth – Non-Resident	\$29.67	\$29.67
Child/Youth - Resident	\$16.04	\$16.04
Township School	\$24.72	\$24.72
Capital Improvement Fee	5%	6%
<b>SOCCER FIELDS</b>		
<b>Willie Pratt (large), WJ Henderson (Unlit – until 8pm)</b>		
Commercial	\$24.37	\$25.34
Non-resident	\$23.39	\$24.33
Resident	\$19.49	\$20.27
Non-profit	\$14.62	\$15.20
Child/Youth – Non-Resident	\$17.54	\$18.24
Child/Youth – Resident	\$10.48	\$10.89
Township School	Per Agreement	Per Agreement
Capital Improvement Fee	5%	6%
<b>Willie Pratt (large), WJ Henderson (Lit – As of 8pm)</b>		
Commercial	\$43.42	\$43.42
Non-resident	\$34.74	\$34.74
Resident	\$34.74	\$34.74
Non-profit	\$26.05	\$26.05
Child/Youth – Non-Resident	\$31.26	\$31.26
Child/Youth - Resident	\$20.14	\$20.94
Township School	\$26.05	\$26.05
Capital Improvement Fee	5%	6%
<b>Willie Pratt (small, unlit)</b>		
Commercial	\$22.60	\$23.50

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Non-resident	\$21.70	\$22.56
Resident	\$18.08	\$18.80
Non-profit	\$13.56	\$14.10
Child/Youth – Non-Resident	\$16.27	\$16.92
Child/Youth – Resident	\$13.56	\$14.10
Township School	Per Agreement	Per Agreement
Capital Improvement Fee	5%	6%
<b>Sk8er Park</b>		
Commercial	\$43.42	\$45.16
Non-resident	\$41.68	\$43.35
Resident	\$34.74	\$36.13
Non-profit	\$31.26	\$32.51
Child/Youth – Non-resident	\$26.05	\$27.09
Child/Youth	\$26.05	\$27.09
Township School	\$0.00	\$0.00
Capital Improvement Fee	5%	6%
<b>Tennis &amp; Pickleball Courts</b> (per court per hour) <i>* for organized leagues and events only, per allocation policy</i>		
Commercial	\$3.53	\$3.67
Non-resident	\$3.39	\$3.53
Resident	\$2.83	\$2.94
Non-profit	\$2.54	\$2.64
Child/Youth – Non-resident	\$2.12	\$2.20
Child/Youth	\$2.12	\$2.20
Township School	\$0.00	\$0.00
Capital Improvement Fee	5%	6%
<b>PRIMARY PARKS</b> Finkle's Shore Park, Centennial Park North (Bath), Bath Park, Fairfield Park, Loyalist Park		
<b>Commercial/Public Event</b>		
Less than 50 people per hour	\$32.77	\$34.08
50+ people per hour	\$45.20	\$47.01
Less than 50 people per day	\$211.88	\$220.35
50+ people per day	\$325.44	\$338.46
Capital Improvement Fee	5%	6%
<b>Private Event/Non-Profit</b>		
Less than 50 people per hour	\$16.39	\$17.04
50+ people per hour	\$22.60	\$23.50
Less than 50 people per day	\$105.94	\$110.18
50+ people per day	\$162.72	\$169.23
Capital Improvement Fee	5%	6%
<b>SECONDARY PARKS</b> Township parks that are not Primary Parks		
<b>Commercial/Public Event</b>		
Less than 50 people per hour	\$24.58	\$25.56
50+ people per hour	\$33.90	\$35.26

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Less than 50 people per day	\$158.91	\$165.26
50+ people per day	\$244.08	\$253.84
Capital Improvement Fee	5%	6%
<b>Private Event/Non-Profit</b>		
Less than 50 people per hour	\$12.29	\$12.78
50+ people per hour	\$16.95	\$17.63
Less than 50 people per day	\$79.45	\$82.63
50+ people per day	\$122.04	\$126.92
Capital Improvement Fee	5%	6%
<b>OTHER</b>		
Commemorative Park Bench	\$2,593.35	Under Review
Commemorative Park Bench 10-year renewal	\$857.67	Under Review
Commemorative Tree	\$1,124.35	Under Review
Operator		As per schedule C
Vehicle		As per schedule C
Recreation Card Replacement	\$25.00	\$25.00
Administrative Fee	\$20.00	\$25.00
Information Search and Record Preparation (not through MFIPPA) – per hour (first hour free)	\$75.00	\$75.00

1. Parks & Facilities Rental Categories:

**Commercial:** Any individual and or business that is gaining profit from the event(s)

**Non-Resident:** an individual who does not reside in or pay property taxes to Loyalist Township

**Resident:** Adult who either resides in or pays property taxes to Loyalist Township, including adult resident sports organizations

**Child/Youth (Non-resident):** Participants 17 years of age or younger, groups or individuals who do not live in or pay property taxes to Loyalist Township (minor groups who do not service Loyalist residents)

**Child/Youth (Resident):** Participants 17 years of age or younger, groups or individuals who do pay property taxes to Loyalist Township (minor groups who service Loyalist residents)

**Non-profit:** Organizations, associations, societies or charities that are organized and operated exclusively for any other purpose except profit

**Township Schools:** Schools located in Loyalist Township

**Last Minute Rental:** Must be booked within 5 days of the rental date/time. Not applicable to bookings that are being cancelled or rescheduled. Payment is due immediately. No "holds" are permitted, no cancellation permitted, 100% of rate will be charged if cancelled, no credits will be provided.

**Early Morning Ice:** Monday to Friday, no holidays, ice rentals completed before 8:00am

**Capital Improvement Fee:** Fee charged on all rentals, per hour unless otherwise indicated

**Banquet Rental:** Community Hall Rental, Friday 7:00pm to Sunday 1:00pm

**Full Day Rental:** Community Hall Rental, 7:00am to 11:00pm

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